Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**ST. COLUMBA'S COLLEGE**
Name of the head of the Institution	**REV. (DR.) SUSHIL KUMAR TOPPO**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	06546222197
Mobile no.	9431799074
Registered Email	**sktoppo@gmail.com**
Alternate Email	**info@stcchzb.ac.in**
Address	**COLLEGE MORE, RANCHI PATNA ROAD**
City/Town	**hazaribagh**
State/UT	**Jharkhand**
Pincode	**825302**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**REV. (DR.) BIMAL RAVEN**
Phone no/Alternate Phone no.	**06546222197**
Mobile no.	**9431336529**
Registered Email	**joynet_123@yahoo.com**
Alternate Email	**info@stcchzb.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://stcchzb.ac.in/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://stcchzb.ac.in/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**2.85**	**2017**	**23-Jan-2017**	**22-Jan-2022**

6. Date of Establishment of IQAC	**11-Jul-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
MEETING OF IQAC	**17-Jul-2018** **01**	**15**
MEETING OF IQAC	**21-Jan-2019** **01**	**15**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC initiated the preparation, rectifications and submission to the university of the Proposal to introduce certificate course in Persian language during the year. 2. It continued to encourage all departments to organize invited lecture series, following which several departments conducted such series for the benefit of students. 3. IQAC in association with Tata Institute of Social Sciences conducted a Digital literacy campaign benefitting the students. 4. IQAC also initiated the setting up of language lab in the college premises. 5. IQAC initiated a digital workshop on computer for its nonteaching staff, that was conducted by the faculties of the college B.C.A. department.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	14-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

? Each year a meeting is held at the beginning of each calendar year to evaluate the achievements & failures of the past year and fresh goals are set for the upcoming new calendar year. ? The college functions on the guidelines provided by the University in particular. The intuition tries its level best to provide maximum days of teaching in a calendar year. ? The teaching plans consist of detailed apportionment of the syllabus among all the faculties of a particular department. The apportioning is done unanimously through discussion and deliberations among faculties in departmental meetings. ? The college follows a specific Time Table and University Calendar Programme for the effective implementation of the curriculum. The Departmental Council comprising of the Members/Teachers of the Department and Students' representatives meet at least quarterly to evaluate the progress and suggest effective measures to overcome problems to achieve timely execution of the curriculum. ? Seminars form an integral part of the curriculum each Calendar Year. Interactive teaching is promoted through students' participation in group discussions, debates and quizzes within a department or inter-departmental. The College possesses facilities for lecture delivery via power point presentations, smart boards and language lab. The university efforts in this regard need special mention which aims at providing any kind of support for the up-gradation of the College in achieving curriculum plans like providing standard academic curriculum, guest faculties, financial support, faculty exchange-programme, etc. ? Special classes (according to the requirement) are engaged during off hours to compensate for the time lost in examination/evaluation. For example during one sitting of examination the college manages an alternative morning routine in addition to work done by the teachers during the examination. For underperforming students, tutorials & mentoring programmes are being run by the institution. Students are encouraged to meet faculty beyond classroom hours within the college premises for doubt-clearance and syllabus related queries.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	nil	Nil	Nil	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	CONTEMPORARY ISSUES IN APPLIED GEOGRAPHY	105
BSc	ENVIRONEMNTAL ISSUES	65
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

? Periodic meetings of IQAC take stock of the progress of teaching learning, among other things and meetings of the Department with Principal and parent-

teacher meetings are other forums where progress of the delivery of curriculum are regularly monitored and necessary course corrections are initiated. ? The faculties of our college have been participating in revising the syllabus as per feedback by teachers as well as students as per the professional demands in the job sectors. Faculties through a proper channel of concerned (Biotechnology, Economics, Political Science and Philosophy) Departments gave their suggestions about the reconstructing of the syllabus. The amendments were made according to the obtained feedback. ? The college has obtained students feedback on the same, and almost 75 to 80 students are satisfied about the syllabus recommendation by the concerned Departments. ? From past feedbacks obtained from the stake holders, it was felt that, College required to start some PG courses, so in accordance for the same the Principal of the college took the initiative and followed by the approval of the University our college started six different PG courses in the following Departments- Political Science, History, English, Economics, and Hindi apart from Chemistry in the current academic session. ? Students' feedback on 'General Appraisal of the College', 'Evaluation on Teaching-Learning Methods' and 'Evaluation on Curricular and Co-Curricular Activities' were obtained and accordingly the institute has worked on taking necessary actions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	honours	2572	3349	2306
BSc	honours	1052	1644	880
MSc	chemistry	40	32	31
B.A.BEd	education	100	100	100
BSc	biotech	50	50	50
BCA	computer	50	50	47
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3386	31	42	Nill	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
42	10	8	8	8	10

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college believes in counseling and mentoring the students towards their academic enrichment. For this purpose, we reach the students through the following ways: 1. Career Counseling Cell: The career counseling cell of the college helps the student to have a broad idea of the career prospects available after graduation and post-graduation in their respective fields. 2. Placement Cell: The placement cell helps the students to go for campus placement opportunities from time to time. This also helps to increase the confidence of the students who attend those placement drives. 3. Seminar and Workshop Committee: The seminar committee conducts departmental seminars on a scheduled basis that enables broadening of ideas of students. It further gives opportunity to interact with good speakers and knowledgeable resource persons coming for the seminar.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3386	31	1:109

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
86	42	46	Nill	40

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Sunil Kr. Dybey	Assistant Professor	Best editor award Journal for Society Reality, Ranchi, Jharkhand.
2018	DR. Krishna Kumari	Assistant Professor	Bhagwan Buddha National Fellowship Award Bhartiya dalit sahitya academy, new delhi.
2018	DR. Parwati Kachhap	Assistant Professor	Dr ambedkhar national fellowship award, bhartiya dalit sahitrya academy new delhi.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	post graduation	semester	01/06/2019	14/07/2019

BSc	HONOURS	SEMESTER	01/06/2019	14/07/2019
BA	HONOURS	SEMESTER	01/06/2019	14/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

? The college has continued with its CBC system of teaching and learning. ? Under CBCS guidelines, the college has devised a systematic mechanism of internal examinations in a scheduled manner for different semesters. ? As a part of continuous internal evaluation of the student, the college focuses on three aspects, namely: a) Internal Examination, both theory and practical [where applicable] b) Departmental Seminars c) Departmental/College activities. ? All departments of the college from the traditional to vocational and self-financed conducts its internal examinations in the scheduled time, makes evaluations and answer books are shown to the students for observation. Further, record of the same is sent to the university through proper channel so that timely results may be published. ? Besides, practical departments conduct continuous internal practical along with filed visits wherever necessary.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is a constituent unit of Vinoba Bhave University, Hazaribag. Academic calendar is prepared by the university, and the college is expected to follow the same. However, the college also schedules its own academic and co-curricular calendar in adherence with the university calendar and the cultural as well as sports-centred activities. The college also prepares its schedules for internal examinations. [college website shows the annual calendar prepared by the college in adherence with the university calendar].

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://stcchzb.ac.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCA	BCA	computer	45	45	100
BSC	BSc	BIOTECH	43	43	100
BEd	BEd	EDUCATION	96	96	100
MSC	MSc	CHEMISTRY	26	22	84.6
BSC	BSc	HONOURS	694	680	97.8
BA	BA	HONOURS	1064	1044	98.1
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://stcchzb.ac.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	**00**	**00**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
000	**Nill**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**biotechnology**	**2**	**2.9**
National	**physics**	**1**	**0.5**
National	**english**	**1**	**0.5**
National	**sanskrit**	**1**	**0.5**
National	**urdu**	**1**	**0.5**
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

political science	1
urdu	3
hindi	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
journal	editorial board	inward eye	2018	2	25	ST Columbas college
A Refereed Journal of Humanities and Social Science	Editorial Board	The Intellectual Voice	2018	2	20	ST Columbas college
journal	editorial board	inward eye	2019	2	25	ST Columbas college
A Refereed Journal of Humanities and Social Science	Editorial Board	The Intellectual Voice	2019	2	20	ST Columbas college

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	13	10	Nill
Presented papers	Nill	12	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachchhta Pakhwara	22 Jh BN NCC Hazaribag	1	135
Cleanliness Drive	NSS	3	32
Health Awarness Programme	NSS	2	35
blood donation camp	22 Jh BN NCC Hazaribag	1	50
Pulse polio abhiyan	district administration	1	50
[View File](#)			

 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Pulse polio abhiyan	district administration	AWARENESS	1	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	16.11.01	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	65571	1585000	Nill	Nill	65571	1585000
Reference Books	373	Nill	Nill	Nill	373	Nill
Journals	19	Nill	Nill	Nill	19	Nill
Digital Database	20000	Nill	Nill	Nill	20000	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	95	1	1	2	3	2	16	2	0
Added	0	0	0	0	0	0	0	0	0
Total	95	1	1	2	3	2	16	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	Nill	0	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In this institution language lab is going to be established for the improvement of the students and the teachers. Work is in progress and experts of these fields are advising for the betterment at many times. All the works regarding Language Lab is being done by Dr. Sarwar Ali, the sweet shadow of this institution.

https://stcchzb.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	e kalyan (Jharkhand Govt.),	6753	0

	Post Matric Scholorship			
Financial Support from Other Sources				
a) National	**Minority/ Maulana Abul Kalam Azad**	**225**		**0**
b)International	**0000**	**Nill**		**0**

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Swachchhta Abhiyan	**02/10/2018**	**135**	**22 JH. BN. NCC, Haz**
Swachchhta Pakhwara	**14/12/2018**	**135**	**22 JH. BN. NCC, Haz**
Constitution Day	**26/11/2018**	**135**	**22 JH. BN. NCC, Haz**
Yoga Day	**21/06/2019**	**130**	**22 JH. BN. NCC, Haz**
Personality Development	**18/11/2018**	**112**	**22 JH. BN. NCC, Haz**

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	**Nill**	**Nill**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
0000	**Nill**	**Nill**	**00**	**Nill**	**Nill**
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	729	all UG	BA, BSC, biotech, B.ED	PG(St.C.C.) VBU, RU, PU,BHU DU, CUJ, Ranchi	PG course, M.Ed, M. Sc, MCA,

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SLET	3
Civil Services	30
Any Other	22

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cross country (M/W) Kabaddi (W) Chess (M) Basketball (M) Tackwando (M) Badminton (M) Athletics (M Hockey (M/W)	inter college	40

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	RDC 2019 Raj Path (NCC)	National	Nill	1	JH18SDA300128	Monu Kr.
2019	RDC 2019 RP (NSS	National	Nill	1	JH18SDA300112	S. K. Bharti
2019	TSC 2019 Delhi	National	Nill	1	JH18SDA300105	pawan kumar
Nill	Nill	Nill	Nill	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

According to the guidance of UGC and state government university acts, election of students union was held three years back in the college but due to the non-

annoucement of date by the university the fresh election of students union has not been held till date. However, the students voice is taken into consideration, if found necessary.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni association meeting takes place regularly. The alumni are in regular touch with the college activities through different online and offline platforms.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution practices Decentralization and Participative Management. Being a constituent member of the university, the college follows the University guidelines for proper functioning of management. However, in deliverance of its mission and vision, the college practices decentralization and participative management process through different committees set for the purpose. Their involvement and cooperation in devising and implementing decision-making policies for academic and administrative affairs have contributed to the growth of the college. In order to implement these practices, the institution provides operational autonomy to various functionaries. The most significant among them are: 1. Principal Level: Principal, working as the Head of the institution and chairperson of IQAC, in consultation with Staff Council nominates different committees for planning and implementation of different academic, student-centered and related policies, including: ? Internal Quality Assurance Cell (IQAC) ? Library Management Committee ? Women Cell ? Anti-ragging cell ? SC/ST Cell ? College Annual Magazine Committee ? Prospectus Committee ? College Annual Magazine Committee ? Alumni Association Monitoring Committee ? Students Grievance Redressal Committee ? Purchasing and Building Maintenance Committee ? NSS Committee, Extension Activities Students Welfare Committee ? Sports Committee, etc. 2. Faculty Level: Faculty members are given representation in various committees/cells nominated by the principal and the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees which have been nominated by Principal and all department heads: ? Admission Sub-committee ? Routine Sub-committee ? Cultural Events Committee ? Student Union Election Sub-committee ? Educational tours, Result analysis, Student seminar and project committee ? Sub-committee for games and sports ? Examination (University College Level) Committee ? Discipline Maintenance committee ? Proctorial Board ? College Infrastructure Cleanliness, Girls Common Room, Water Supply maintenance cell (Formerly Staff Room Cell) ? Teacher-Parent Meet Committee ? Health Centre Committee Following committees were

constituted in accordance to government guidelines: ? RUSA-PFMS unit ? Placement and career counseling cell ? Sexual Harassment Prevention Women's Grievance Redressal Committee ? Website committee ? Tax Related Sub-committee ? Anti-Ragging Committee ? Press Media Sub-committee ? Internal Complaints Committee ? Service Book Opening Updating Committee

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum Development: Curriculum development ensures that each course is up to date and help students get better quality of education as per time requirement. University has exclusive right to develop curriculum and the constituent colleges follows that curriculum. However, from the feedbacks obtained from students, faculties, alumni and changing socio-economic environment, the college academic council approves recommendations for change in curriculum as and when required, which is forwarded to the university. Further, several teachers of the college are members of curriculum development board who engages in framing the curriculum development.
Teaching and Learning	? Teaching and Learning: For a general development of the teaching-learning process, the following are enunciated: a) Following the master routine classes are engaged strictly. b) Skill development and knowledge enhancing learning processes. c) Use of power-point presentations and other audio-visual aids. d) Regular workshops and seminars. e) Remedial and tutorial classes for weaker students are conducted. f) Assignments, internal tests, quiz programmes, and viva-voce tests are regularly conducted.
Examination and Evaluation	? Examination and Evaluation: The institute follows the examination norms adopted by the University, which is governed by the Bihar examination Act 1981 directive Hon'ble High Court Patna dated 22.12.1995. The university has adopted CBCS system at the graduation and post-graduation levels and therefore the college now follows a rigorous internal examination and evaluation mechanism for all semesters.

	Usually assessment components are in line with the number of credits allocated to the paper.
Research and Development	? Research and Development: Research and developmental programs were encouraged with the help of different activities such as, field work, project work, essay, research papers, article writing etc. by the students and faculty members of the college which helps in enhance research atmosphere in college premises. The college provides a literature through various reference books, and their exhibits available in the library for the development and encouragement to research ethos.
Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and Physical Infrastructure/Instrumentations: Library has been updated immensely since NAAC 2016. New journals, magazines, and books were procured to establish an academic rigour. Infrastructural requirements were reviewed in the beginning of academic session. Renovation work of classrooms, hostel facilities and sports complex were carried out.
Human Resource Management	? Human Resource Management: College gives due importance to faculty-improvement programmes, up-gradation of academic knowledge of the teachers and students through participation in seminars, workshops, symposia, conference besides regular classroom teaching. To update themselves in their respective subjects, teachers are advised to undergo training and refresher courses. The college provides the student opportunities to participate in programmes of social issues, through its NSS and NCC units.
Industry Interaction / Collaboration	? Industry Interaction/ Collaboration: The college gives emphasis on practical aspects of education. Project work with respect to different industries are carried out in several subjects in order to bridge the gap between the industry and academia. For enhancing the skills among students, the institute collaborated with the Tata Institute of Social Sciences. Experts from industries are invited in order to motivate students towards skill development regarding present scenario.
Admission of Students	? Admission of Students: The process

of admission starts immediately after the declaration of 12th CBSC/ICSE/State Board results. The selection of students for admission is prepared on the basis of merit (12th Class Marks) and following the reservation policy of the Government of Jharkhand. Efforts are made to complete the admission procedure by time in order to maintain the academic calendar.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	? Planning and Development: Institute uses online source of operations. The institute uses e-tender notification for developmental work in the college its college website (both online/offline mode). Institute maintains its website http://stcchazaribag.org/ to communicate its philosophy and updates to external stakeholders. Computer system are used to track all personnel details of employees.
Administration	? Administration: The administrative office has been automated electronically. All departments of the institute have been provided with laptops Printers to aid in quick and faster work along with the paperless practices. The administrative activities involve maintenance of infrastructure, upkeep of the flora and fauna of the campus and administrative issues to keep its electronic database for retrieving any information.
Finance and Accounts	? Finance and Accounts: The institute is planning to fully implement e-governance practices in Finance Accounts, such as: (a) Online fee collection (b) Online salary payment (c) Online payslips and leave records of staffs are maintained.
Student Admission and Support	? Student Admission and Support: The institute provides support to students from entry to exit in various forms, such as: for admission in our college, the University invites online application form and use to provide the shortlisted candidates for admission. For student scholarships the institute use to apply application through the e-kalyan portal of the state government. Students are supported and updated electronically about the academic

	activities in the college.
Examination	? Examination: As per university guidelines, University conducts examination for specific papers through OMR sheets. Students can also download admit cards electronically through University on-line portal. The students are provided with the answer sheets which includes candidate information electronically which constrains from any kind of unfair practices.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS	GIS	scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college maintains several Accounts, including: Account 'A': The entire income received from different sources are deposited here, including Tuition and Development fee. Account 'B': This Account deals with all salaries and examination funds. Account 'C': This Account includes all funds earmarked for development purpose. Account 'D': This Account includes all funds earmarked for Students' Welfare. Account 'E': This Account includes all funds earmarked for Sports. Apart from this, the UGC fund is utilized as per the guidance of UGC. Utilization of fund is regularly audited by the CA and submitted to the University for further action.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00

View File

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	State Government. Jharkhand	Yes	Vinoba Bhave University
Administrative	Yes	State Government. Jharkhand	Yes	Vinoba Bhave University

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college conducts meetings communicates with the students' parents/guardian time to time, as well as other educationists of the town and communicates them at the correct forum. The college invites suggestions from its Alumni members, ex-students and other stakeholders who provide with valuable suggestion time to time. College conducts parent-teacher meets and consequently collects feedback and advice is given bilaterally in respect of enhancing the quality of education as well as teaching method, which eventually helps in creating a better academic environment in the campus.

6.5.3 – Development programmes for support staff (at least three)

The college ensures that meaningful advice of the IQAC is fully adhered to. To achieve this, meeting of staff council is organized as required for the staffs to improve their working system. Meetings with the college staff by the Principal and IQAC helps in effective implementation of the recommendations of IQAC. As part of the faculty development programmes, teachers are given encouragement to take up refresher training courses, orientation programmes, attending seminars conferences, workshops, project work, lecture series etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Develop the college into a deemed university. 2. To equip the teachers with

modern technologies of teaching and learning. 3. To incorporate more vocational oriented courses and to strengthen the placement opportunities for students. Also, the college is putting efforts in achieving better grades in NAAC.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Constitution Day	26/11/2018	26/11/2018	98	100
Jharkhand Establishment Day	15/11/2018	15/11/2018	119	155
Swami Vivekananda Jayanti	12/01/2019	12/01/2019	98	95
Blood Donation Camp & NSS Day	14/09/2018	15/09/2018	25	33

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Planning to install solar system on the roof of the college library building

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	25
Ramp/Rails	Yes	29
Rest Rooms	Yes	33
Special skill development for differently abled students	Yes	40

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	3	18/01/2019	07	gender equity	The Girls Child Protection	500

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Special Camp (NSS)	18/01/2019	24/01/2019	40

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

 • Plantation programs launched. • Disposal tanks established for proper disposal of E. Wastes. • Installation of Solar lanterns in College campus. • Proper disposal of garbage, waste papers. • Campus cleanliness and maintenance.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A) Best Practices – I 1. Title of the practice: Earn Learn Scheme 2. Objectives of the practice: ? To give benefit to the students coming from the rural areas and who are economically backward, intelligent, needy and financially hard pressed. ? To enable needy students to earn to cope up with their expenses. ? To develop a student as a multifaceted personality with academic excellence and a commitment to an egalitarian society. ? To increase skills of beneficiary students in area of their study, office work, technical work and field work. ? To prevent students from avoidable distractions and engage them in positive activities. 3. The Context: Applications are invited from needy students scrutiny of applications is made and the final list of selected students is being displayed. Final list is sent to all the concerned departments, sections where these students are supposed to do assigned work under earn and learn scheme. 4. The Practice: The type of work or task assigned to the students under this scheme includes office work, technical work field work. Below mentioned work is assigned to students under this scheme: 1. IC testing, soldering and probe repairing work for laboratories on electrics. 2. Software installing and LAN connection related work under computer science. 3. Participation in social activities such as "Green Team" Beti Bachao Beti Padav, "Nasha Mukti Abiyaan" etc. 4. Arrangement of books, labeling of books in library arrangement of files and other related things. 5. Evidence of Success: By availing this facility some alumni are successful in building their bright career working at top positions in reputed organizations. 6. Problems

encountered and resources required: The task of finalizing the students last in difficult as more number of parents are approaching for availing benefit of this facility. B) Best Practice – II 1. Title of the Practice: Prizes and motivation to meritorious students. 2. Objectives of Practice: ? To motivate the students to reach at higher levels of success and keep consistency in their academic performance. ? To provide and tangible reminder of what is possible. ? To support needy students. 3. The Context: At promotes students who are economically backward and need financial assistance. This practice is for promoting the students to have excellent performance in University examinations and competitions. In this context the institution has been doing the practice of motivating and giving prizes to meritorious students. 4. The Practice: Under this scheme institute motivates and award prizes to the top ten Graduate Students. 5. Evidence of Success: ? Number of meritorious students are benefited motivated through the scheme. ? Students who are economically backward have succeeded in making excellent carrier. ? The impact of this practice is tremendous and the solve learning are a sure success by the meritorious students academic achievement. 6. Problems encountered and resources requested: The number of meritorious students is more.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://stcchzb.ac.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

St. Columba's P. G. College, Hazaribag has played a pivotal role in providing educational opportunities to rural and urban areas of Hazaribag District including adjoin districts of Jharkhand. The college has completed 120 years of its existence by promoting excellence in the field of education. This institution has earned its reputation for being a premier institution in the state which is well known for academics sports and other extra-curricular activities. The college opened its doors in 1899 for imparting knowledge to the fast generation who are economically backward needy and financially hard pressed to bring about a radical change in the society. The location of this college is endowed with natural beauty serenity and tranquility. The distinct characters enables the preservation of tradition which is our well thought out strength of character for creation of eligible human resource. The high ration of female students enrolled and a large number of female staff recruited in a manifestationthat women empowerment which is the need of the hour is prevalent. The college commenced with humble beginning that followed a prosperous path and achieved a milestone of celebrating the 125 Glorious years of its existence in 2024. Today the college is able to petition itself as a reputed educational entry in fields ranging from academics, sports activities and cultural programs by providing access to quality education to all with a special emphasis on under prevailed students enrolling from geographically backward areas within the area of Jharkhand. The performance of our students in examination is exceptional in spite of the fact that majority of them have a rural background. The secret of success is due to the devotional teaching of teachers which is undertaken to cater to the needs of slow learners. Mentoring has also helped the students to get rid of academic and stress related problems. Besides academics our students have brought to the institution by excelling in various sports and cultural programs both at inter University level, community service through NSS, NCC and various cells. The college has emerged in its pursuit for quality assurance to make this institution a centre of excellence in fine with the college Vision "DOMINE QUIS HABITABIT" our faculty members are committed to the mission of an ever changing society by promoting excellence in academics

and art. This institution is oldest in Jharkhand and is unique and occupies a place of honor to our alumni well placed in all walks of life. The college was awarded B Grade in 2017 with a C.G.P.A. score of 2.85. The vision of the college focuses the important aspects such as Global Standards value based education research and sustainable Development. The positive outcomes are achieved the curriculum to meet the global requirement and through teaching learning methods blended with ethical values. Our institution premises to act as a catalyst to bring about a positive change in the minds of stakeholders for the upliftment of mankind and safety of environment.

Provide the weblink of the institution
https://stcchzb.ac.in/

8.Future Plans of Actions for Next Academic Year

1. To start Post Graduate Courses in the Department of - Hindi, English, History, Political Science, Economics, Philosophy, 2 Using the Language Lab for some add-on courses 3. To Make Indoor Stadium and artificial Grass field. 4. introduce more Solar llighting system in the campus. 5. To Establish a herbal Garden in the college campus 6. To Certify College with ISO certification.